

APPLICATION FOR RETIREMENT GRATUITY / DEATH GRATUITY

When the Government servant has a family and wishes to nominate one member or more members, thereof.

I..... hereby nominate the person(s) mentioned below who is/are member(s) of my family, and confer on him/them the right to receive, to the extent specified below, any gratuity the payment of which may be authorized by the Central Government in the event of my death while in service and the right to receive on my death, to the extent specified below, any gratuity which having become admissible to me on retirement may remain unpaid at my death:-

Original nominee(s)					
Name and address of nominee/nominees	Relation - ship with the Govt. servant	Age	Amount or share of gratuity payable to each *	Name, address, relationship & age of the person or persons, if any, to whom the right conferred on the nominee shall pass in the event of nominee predeceasing the Govt. servant or the nominee dying after the death of the Govt. servant but ,before receiving payment of gratuity.	Amount or share of gratuity payable to each**

This nomination supersedes the nomination made by me earlier on which stands cancelled.

NOTE: I) The Govt. servant shall draw lines across the blank space below the last entry to prevent the insertion of name after he/she has signed.

II) Strike out which is not applicable.

Dated this _____ day of _____ 200 at _____

Witness to signature:

Signature of Govt. Servant

(To be filled by the Head of Office)

Nomination by _____
 Designation _____
 Office _____

Signature of Head of Office
 Date _____
 Designation _____

* This column should be filled in so as to cover the whole amount of the gratuity.

** The amount/share of the gratuity shown in this column should cover the whole amount/share payable to the original nominee(s).